



INFORMATION FOR MANUFACTURERS AND SUPPLIERS

Solicitation on the floor by manufacturers or suppliers who do not have booth space is strictly prohibited. **You will be escorted out of the display. No passes will be sold to manufacturers unless they purchased a booth.**

Each Displayer must take at least a 1/2 page ad in our booklet

Copy must be camera ready All ads are color

Pages size is 8.5 x 11

Booth space is sold on first come, first served basis.

Booth size: approximately 10 feet x 7 feet

Registration with Mid-Atlantic Monument Builders is required, everyone must be registered.

We offer up to 2 booth spaces. Additional booths may be available at a later time.

You will receive information about registering for the convention. This will give you the fee for registration plus the hotel rates. Everyone must be registered.

Manufacturers and Suppliers are expected to register for the full registration.

Crating must meet our requirements or you will be charged extra. The committee reserves the right to refuse to set up monuments that are improperly crated. Crating specifications with a drawing can be found on another page of the website. **CRATING FEES ARE FOR MONUMENTS ONLY.**

Extra charges apply for electricity in the display. See Marriott PSAV form.

We hire security to stay in the display areas through the entire time the show is in progress. No one is allowed in the exhibit area except at the posted times. If you need to gain entrance after hours you must contact one of the committee members.

The day before the exhibit opens, the monuments will be set up by local monument companies. This is a whole day process and we ask that you stay out of the exhibit area during this time.

Table top exhibitors will have access to set up their booth at designated times. Please have everything ready and in place by the time the exhibit doors open.

You will be notified of the time by the Exhibit Chairman.

Tables will be provided free of charge if requested.

Photography of displays or booths is **not** permitted.

All exhibitors are required to keep their booth open until the display area is closed. No early tear-downs are permitted. Your booth should be manned at all times.